

Record of the decisions of the meeting of the **CABINET** held remotely on Monday, 1 June 2020 at 11.00 am.

Present:

Chairman: Councillor T J Bartlett

Councillors: N J Collor
M J Holloway
N S Kenton
S C Manion
D P Murphy
O C de R Richardson

Officers: Chief Executive
Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Head of Assets and Building Control
Head of Finance and Housing
Head of Governance
Head of Planning, Regeneration and Development
Policy and Projects Manager
Strategic Project Manager (Infrastructure)
Principal Heritage Officer
Senior Policy Planner
Democratic Services Manager
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 148 1.6.20 Open Key Decisions No Call-in to apply Yes Implementation Date 9 June 2020	<u>APOLOGIES</u> There were no apologies for absence.	None.	To note any apologies for absence.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 149 1.6.20 Open Key Decisions No Call-in to apply Yes Implementation Date 9 June 2020	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 150 1.6.20 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p><u>RECORDS OF DECISIONS</u></p> <p>It was agreed that the decisions of the meetings held on 20 and 24 February 2020, as detailed in decision numbers CAB 134 to CAB 147, be approved as correct records and signed by the Chairman.</p>	<p>None.</p>	<p>Cabinet is required to approve the Records of Decisions of the Cabinet meetings held on 20 and 24 February 2020.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 151 1.6.20 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p><u>HOUSING MANAGEMENT OPTIONS APPRAISAL - OUTCOME OF FORMAL CONSULTATION</u></p> <p>It was agreed:</p> <p>(a) That the Overview and Scrutiny Committee's recommendation (a), made at its meeting held on 24 February 2020 (Minute No 117), be accepted, as follows:</p> <p>That a report be made to Cabinet and the Overview and Scrutiny Committee at key milestones in the process of bringing housing back in house.</p> <p>(b) That the Overview and Scrutiny Committee's recommendation (b), made at its meeting held on 24 February 2020 (Minute No</p>	<p>None.</p>	<p>The Overview and Scrutiny Committee, at its meeting held on 24 February 2020, considered Cabinet decision CAB 136 of 20 February 2020 and made a recommendation.</p>	

	<p>117), be noted.</p> <p>(c) That Cabinet decision CAB 136 be reaffirmed, subject to (a) above.</p>			
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 152 1.6.20 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p><u>OVERVIEW OF PROCUREMENT POLICY</u></p> <p>It was agreed:</p> <p>(a) That the Overview and Scrutiny Committee's recommendation (a), made at its meeting held on 2 March 2020 (Minute No 132), be rejected as it would be inconsistent with general practice.</p> <p>(b) That the Overview and Scrutiny Committee's recommendation (b), made at its meeting held on 2 March 2020 (Minute No 132), be accepted, subject to the proviso that local businesses would be encouraged to bid for contracts 'where this was appropriate'.</p>	None.	The Overview and Scrutiny Committee, at its meeting held on 2 March 2020, received an overview of the Council's procurement policy and made two recommendations to Cabinet.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 153 1.6.20 Open</p> <p>Key Decisions</p>	<p><u>APPOINTMENTS TO TIDES PROJECT ADVISORY GROUP</u></p> <p>It was agreed that the Overview and Scrutiny Committee's recommendation, made at its meeting held on 2 March 2020 (Minute No 132), be noted. It was also noted that the work of the Tides Project</p>	None.	The Overview and Scrutiny Committee, at its meeting held on 2 March 2020,	

<p>No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p>Advisory Group had been suspended as a result of the Coronavirus pandemic.</p>		<p>considered Cabinet decision CAB 141 of 24 February 2020 and made a recommendation.</p> <p>The work of the Tides Project Advisory Group (PAG) has been suspended for the time being. Deal Town Council's comments will be taken into account when the PAG reconvenes and its membership is being considered.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 154 1.6.20 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation</p>	<p><u>ADOPTION OF HOUSING STOCK COMPLIANCE POLICIES</u></p> <p>It was agreed:</p> <p>(a) That the suite of policies, written on behalf of the four local authorities whose assets are currently managed by East Kent Housing, which relates to the various aspects of statutory health and safety compliance associated with the management of housing stock, be approved.</p> <p>(b) That the Strategic Director (Operations and Commercial), in</p>	<p>None.</p>	<p>As a result of failures by East Kent Housing to ensure that all Council-owned properties had valid gas safety certification, as well as concerns around wider management</p>	

<p>Date 9 June 2020</p>	<p>consultation with the Portfolio Holder for Housing and Health, be authorised to adopt minor amendments.</p>		<p>issues, an external consultant was appointed to develop a recovery plan for submission to the Regulator for Social Housing. Part of the recovery plan is to develop and implement a suite of policies related to health and safety compliance.</p>	
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</p>
<p>CAB 155 1.6.20 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p><u>REVIEW OF REVENUE AND CAPITAL BUDGETS IN RESPONSE TO COVID-19 PANDEMIC</u></p> <p>It was agreed:</p> <p>(a) That the remodelling of the revenue and capital budgets, using the assumptions and changes set out in the report, be approved.</p> <p>(b) That Officers be instructed to resubmit the Capital Programme to Cabinet with risk assessments against existing and any new projects with the objective of generating net savings/reductions/cancellations of £4.6 million or more as soon as is practicable.</p> <p>(c) That, by July/August 2020, Officers be instructed to:</p> <p>(i) Develop a programme of asset disposal for further</p>	<p>None.</p>	<p>The Coronavirus pandemic has resulted in additional budgetary pressures for the Council, caused by additional expenditure, loss of income and minimal financial support from central government.</p> <p>A review of the Council's budget</p>	

	<p>consideration to generate at least £1 million of receipts;</p> <p>(ii) Review the options and implications of additional borrowing to finance the Dover District Leisure Centre;</p> <p>(iii) Review the current earmarked reserves to determine whether any further sums could be released;</p> <p>(iv) Re-present the revenue budget to Cabinet with an indication of statutory and non-statutory services to assist in resource prioritisation and updated projections of budget pressures for 2021/22;</p> <p>(v) Present project appraisals, including re-commitments of partner-funded projects, for those capital projects with which Cabinet wishes to proceed.</p>		has been undertaken in order to appraise Cabinet of the situation and to seek its agreement in developing a strategic financial response.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 156 1.6.20 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p><u>MINOR AMENDMENTS TO DOVER DISTRICT HERITAGE STRATEGY</u></p> <p>It was agreed:</p> <p>(a) That the proposed amendments to the Dover District Heritage Strategy, as set out at Appendix 1 to the report, be approved.</p> <p>(b) That the Head of Planning, Regeneration and Development be authorised, in consultation with the Portfolio Holder for Planning and Regulatory Services, to make any necessary editorial changes to the Strategy to assist with clarity, consistency, explanation and presentation and, where necessary, to ensure ongoing consistency with central Government guidance, guidance or advice from Historic England and others, and to update factual detail and sources of information where cited.</p>	None.	<p>The Dover District Heritage Strategy was adopted in 2013 and sets out the Council's approach to safeguarding, promoting and enhancing the district's heritage.</p> <p>The Strategy has been reviewed as part of the Local Plan process, and</p>	

			amendments are proposed to reflect the changes that have occurred since 2013.	
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<p>CAB 157 1.6.20 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p><u>DOVER DISTRICT COUNCIL HOUSING DELIVERY ACTION PLAN 2020</u></p> <p>It was agreed that the Housing Delivery Action Plan 2020, as set out at Appendix 1 to the report, be approved.</p>	<p>None.</p>	<p>The National Planning Policy Framework requires authorities whose delivery of homes falls below 95% of their identified requirement to produce a Housing Delivery Action Plan.</p> <p>The Council's Plan assesses the causes of under-delivery and ways to reduce this in future, and identifies actions to increase the delivery of new dwellings in the district.</p>	

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<p>CAB 158 1.6.20 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 9 June 2020</p>	<p><u>USE OF FUTURE HIGH STREETS FUND REVENUE GRANT</u></p> <p>It was agreed:</p> <p>(a) That the receipt and expenditure of a grant of £150,000 from the Ministry of Housing, Communities and Local Government be approved.</p> <p>(b) That the appointment of WSP to investigate a range of project options and develop a grant funding business case that meets the criteria required by the Future High Streets Fund be approved.</p> <p>(c) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to identify a set of projects that could deliver transformational change and submit a business case to the Ministry of Housing, Communities and Local Government.</p>	<p>None.</p>	<p>In August 2019 the Council was awarded £150,000 to develop a business case for capital funding from the Ministry of Housing, Communities and Local Government's (MHCLG) Future High Streets Fund.</p> <p>A draft business case was prepared by WSP and submitted to the MHCLG in March. Cabinet is now requested to approve the appointment of WSP to finalise and submit the business case by 31 July 2020.</p>	

The meeting ended at 11.51 am.